

Adult Social Care Scrutiny Commission

ADULT SOCIAL CARE PROCUREMENT PLAN
2017/18

Date: 5th September 2017
Lead Director: Steven Forbes

Useful information

- Ward(s) affected: All
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1. Purpose

- 1.1 To provide the Adult Social Care Commission with an overview of the forthcoming Adult Social Care (ASC) procurement activities that need to be in place for 2018 as detailed at Appendix 1.

2. Summary

- 2.1 The majority of ASC services are purchased from the independent or voluntary and community sector. This means that we have to undertake procurement exercises to determine which organisations should be offered a contract.
- 2.2 Each year the Executive approves and publishes a procurement plan, which details the Councils' procurement activities for the year. It is usually refreshed during the year as new procurement activities are needed.
- 2.3 The information contained at Appendix 1, relates solely to the forthcoming procurement activities for ASC.

3. Recommendation

- 3.1 The Adult Social Care Commission are asked to note the forthcoming ASC procurement activities and to provide comment and to indicate if they would like more information about a particular activity.

4. Background

- 4.1 The Procurement Plan 2017/18 was approved by the Executive on 23 March 2017. The Council's Contract Procedure Rules require Executive approval of a Procurement Plan – a list of forthcoming procurement activity above EU thresholds anticipated to be advertised in the coming year. This requirement aligns with the government's requirements of local authorities under the Transparency agenda.
- 4.2 Inclusion of a contract in the Plan does not necessarily mean that the procurement will go ahead. As with all expenditure, anticipated contracts will be subject to ongoing challenge as to whether they are required, and whether/how they should be

procured. This review process may impact on the anticipated value and/or duration of contract.

4.3 The Procurement Plan serves two principal purposes:

- a) To inform potential suppliers of major future market activity, including meeting the statutory requirement to publish planned procurement over the EU thresholds; and
- b) To provide the Executive and other readers with an overview of significant procurement activity and to enable links and efficiencies to be achieved.

4.4 As required by the Contract Procedure Rules, the Plan (attached at Appendix 1 which relates solely to the forthcoming procurement activities for ASC for 2017/18) includes details of expected procurement processes for contracts valued at over the relevant EU threshold. These thresholds were updated in December 2015 for the next two years:

- Social & Other Specific Services £589,148
- All Other Goods & Services £164,176
- Works £4,104,394

4.5 The Contract Procedure Rules provide delegated authority to Divisional Directors in consultation with the Head of Procurement and City Barrister to award contracts over the EU threshold, so long as those contracts are included in the Procurement Plan – Appendix A.

5. Financial, legal and other implications

5.1 Financial implications

5.1.1 Inclusion of contracting activity on the attached Plan is a statement of intent and is subject to the necessary funding being available. The Plan provides a basis for challenge and a more strategic approach to achieving value for money through major procurement activity.

Martin Judson, Head of Finance Ext 37 4101

5.2 Legal implications

5.2.1 There no specific legal implications. Each procurement exercise will need to follow due process in accordance with internal and legislative requirements, with advice from ASC Procurement Services and Legal Services.

Jenis Taylor, Principal Solicitor (Commercial) Ext 37 1405

5.3 Climate Change and Carbon Reduction implications

5.3.1 There are no significant climate change implications arising directly from this report.

5.4 Equalities Implications

5.4.1 These will be considered a part of each procurement process, as appropriate.

5.5 Other Implications

5.5.1 Procurement is used to drive wider social value, i.e. to bring about improvements in economic, social and environmental well-being.

6. Background information and other papers:

6.1 None.

7. Summary of appendices

7.1 Appendix 1 – Procurement Plan 2017/18 which relates solely to the procurement activities for ASC